



CHECKPOINT TOOLS FOR PPC - NETWORK INSTALLATION INSTRUCTIONS

Administrator Rights

Administrator rights **for the computer you will be installing to** are required for installation.

Before starting the installation process, ensure that the computer you will be installing to meets the minimum system requirements for the products you intend to install.

TERMINAL SERVICES OR CITRIX INSTALLATION

To install this product to **Terminal Services** or to **Citrix**, please follow the instructions for installing to a local machine. This product must be installed directly onto the Terminal Services or Citrix server. Installing remotely to servers is not supported. The Terminal Services server or Citrix server must have Microsoft Office installed. Please see the System Requirements for required versions and service packs.

DEPLOYING FROM AN ADMINISTRATIVE INSTALL POINT

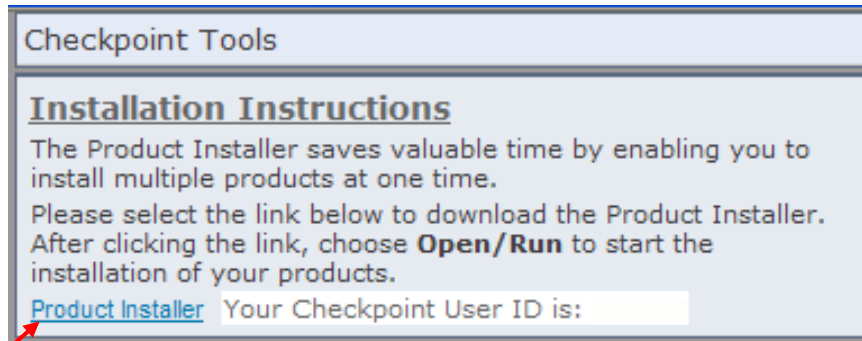
The Checkpoint Tools for PPC and SMART Practice Aids products have been designed to take advantage of Microsoft's Windows Installer technology (MSI). One of the many benefits of this technology is the ease with which software can be readied for distribution. The basic process involves creating administrative install points for each product to be installed on a network share. These administrative install points are then used to deploy the product to client workstations. By using *Group Policy*, SMS, batch scripting, etc., you can quickly and easily create an unattended installation and enable remote deployment to client workstations.

The Product Install Wizard makes the job of setting up your products even simpler. Just select the **Administrative Install** option to create an administrative install point for all of your products simultaneously. Using the wizard will save you valuable time by automating an otherwise repetitive procedure.

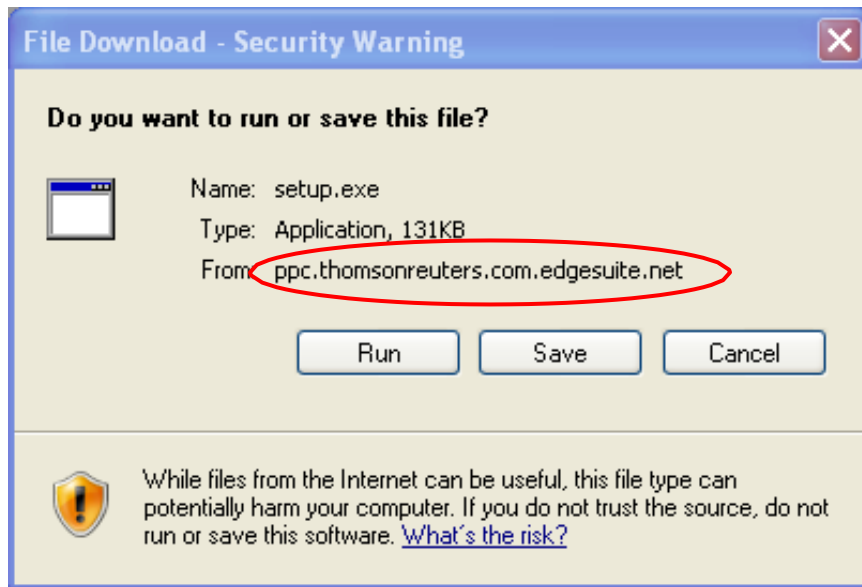
Note: This install is recommended for experienced Network Administrators only.

To Install One Or More Products At A Time From The Internet

1. Close all open programs, including any virus detection programs.
2. Login to Checkpoint: <http://checkpoint.thomsonreuters.com>.
3. From the **Search** tab on Checkpoint, select **PPC Install/Update** under **Go to** in the left panel (or you can select **PPC Install/Update** from the left panel of the Tools tab).
4. Click the **Install/Update** button to display the Installation Instructions dialog screen:

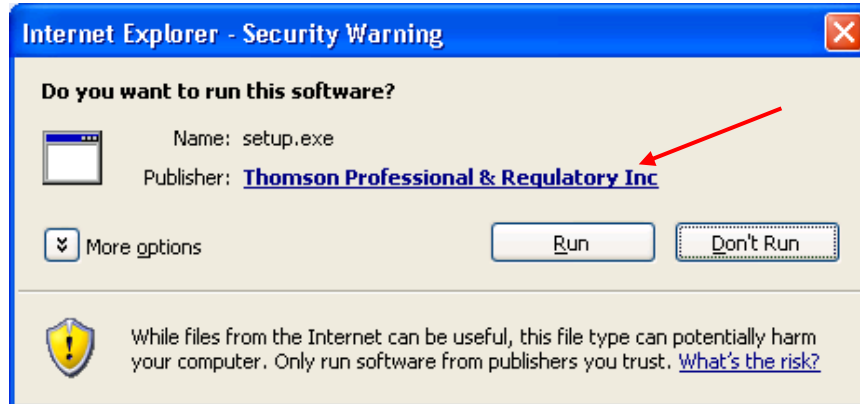


5. Click **Product Installer**.
6. Click **Run** on the **File Download – Security Warning** dialog screen.

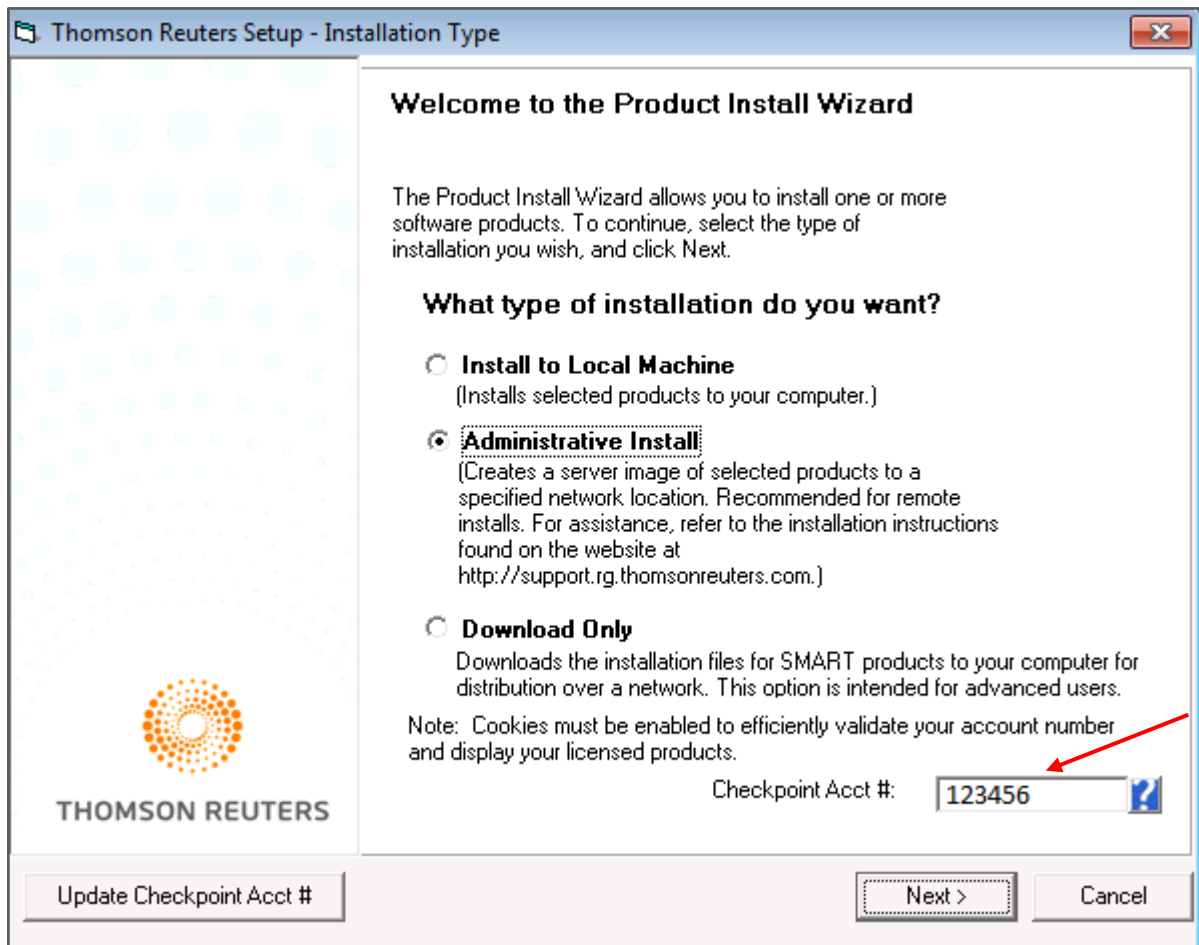


Note: You may need to add ppc.thomsonreuters.com.edgesuite.net as a trusted site.

- Verify that **Thomson Professional & Regulatory Inc** appears next to Publisher in the Internet Explorer - Security Warning dialog screen and click **Run**.

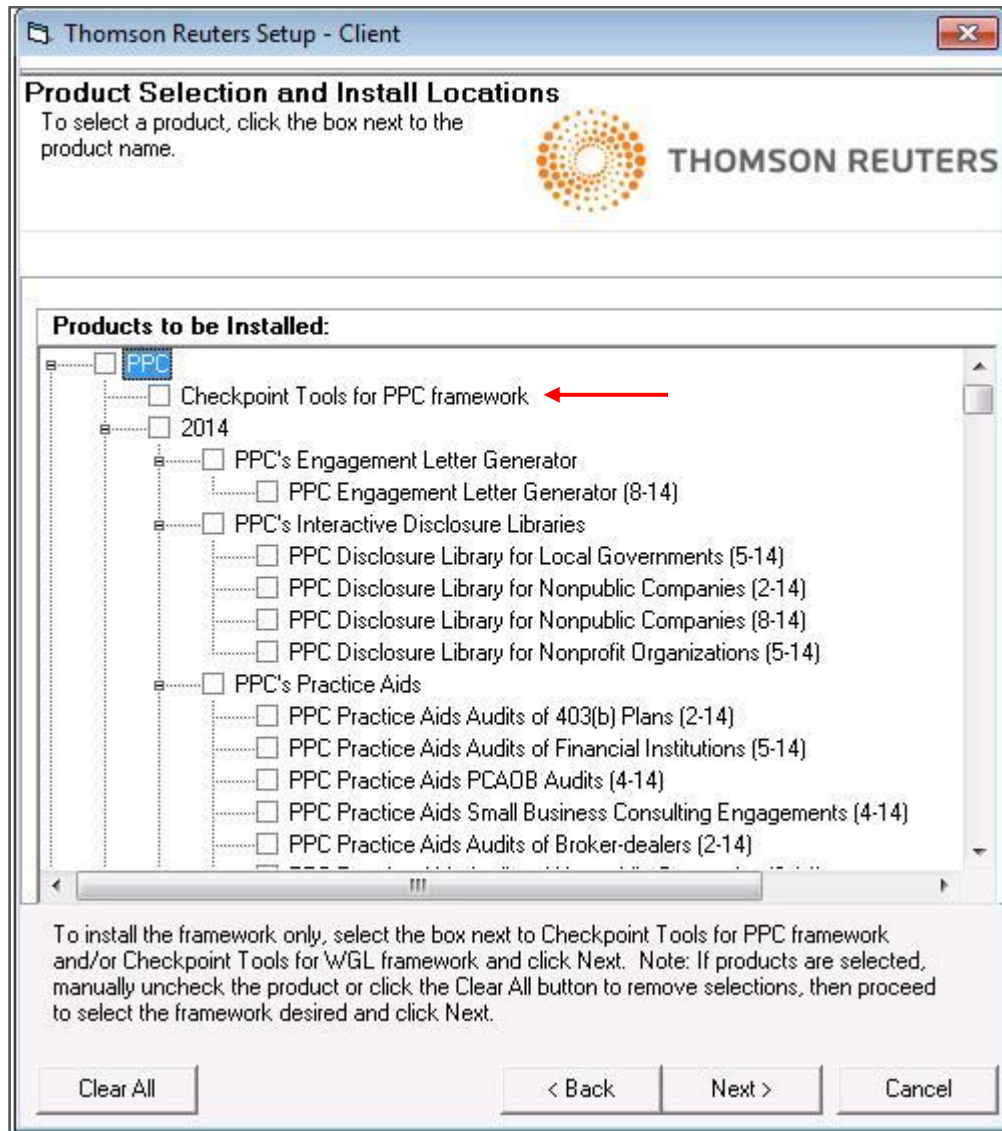


On the **Welcome** screen, your Checkpoint Account Number (**CHKPT ACCT #**) is displayed (by default):



- Select the **Administrative Install** installation type.
- Click **Next**.

The products that your ID number is currently licensed for are displayed on the **TTA Setup – Client** screen. (For products that are already installed, the check box will be unchecked.)



10. Check the products you want to install.

Notice above that you have the option to select *just* the **Checkpoint Tools for PPC framework** for your installation.

11. Click **Next**.
12. Make sure that the applicable install locations are set appropriately. A default location is provided for Checkpoint Tools for PPC templates. If you need to change the **Template Folder Location**, click the **Browse** button and select a new drive or folder, or type a different path.

The screenshot shows the 'Thomson Reuters Setup' window. The title bar reads 'Thomson Reuters Setup'. The main content area is titled 'Product Install Locations' and includes the instruction: 'Confirm the installation paths below and select next when ready to install.' The Thomson Reuters logo is visible in the top right corner.

The window contains several sections for setting installation paths, each with a text input field and a 'Browse...' button:

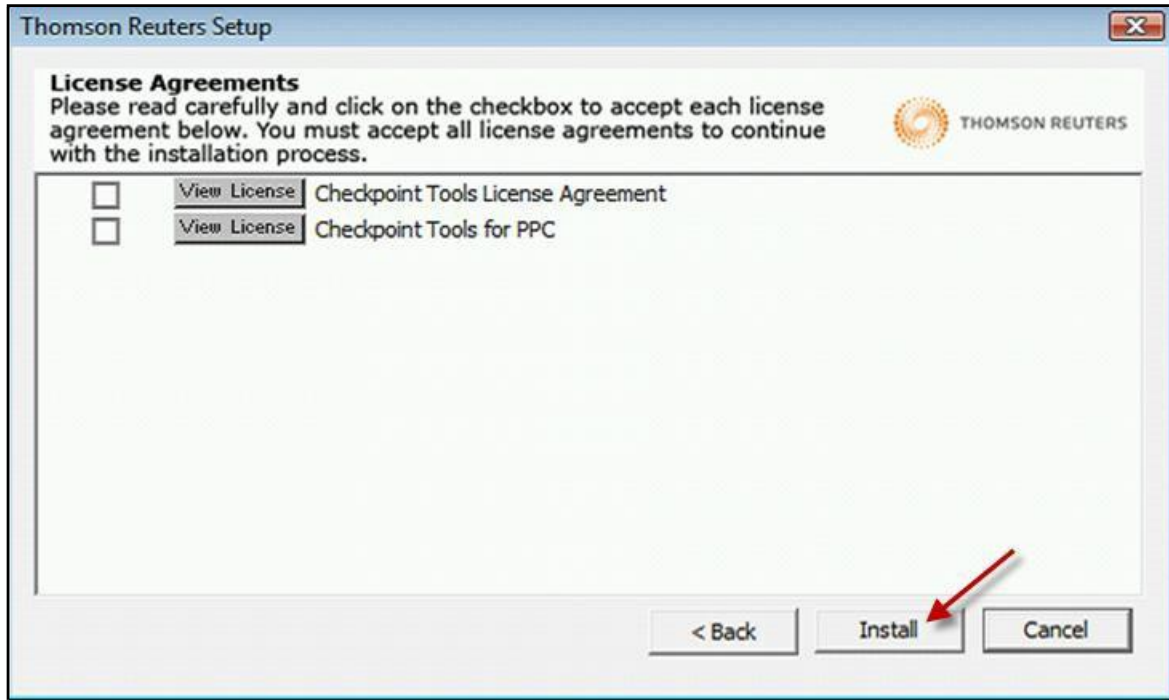
- Administrative Install Location:** The input field is empty.
- Checkpoint Tools Template Folder:** The input field contains 'C:\Program Files (x86)\Common Files\PPC\Templates'. Below this is a **Hint:** 'ProSystem fx® Engagement users, change the location as needed for your installation of ProSystem fx® Engagement. For more information, refer to the installation instructions.'
- Smart Practice Aids Install Locations:** The input field contains 'C:\Program Files (x86)\PPC\Smart Practice Aids'.
- Smart Practice Aids - Single Audit Install Location:** The input field contains 'C:\Program Files (x86)\PPC\Smart Practice Aids - Single Audit'.
- Installation Download Location:** The input field contains 'C:\Users\u1003280\Documents\Downloads\Thomson\TTA\RG\'. Below this is a **NOTE:** 'If distributing these applications to a 64-bit system, the default paths will be used during deployment.'

At the bottom left, there is a message: 'Message: Another PPC SMART Practice Aids module has already been installed. All PPC SMART Practice Aids modules must be installed to the same folder, therefore this path cannot be changed.' At the bottom right, there are three buttons: '< Back', 'Next >', and 'Cancel'.

Hint: If you are using **ProSystem fx Engagement**, be sure to change the template location as needed for your installation of ProSystem fx Engagement. **Example:** C:\Pfx Engagement\WM\Workpaper Templates

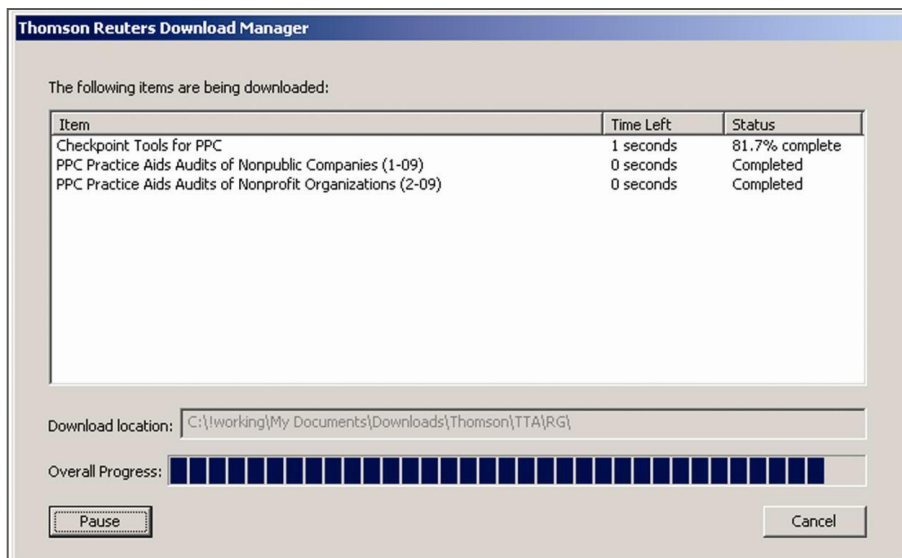
13. After setting your product install location, click **Next**.

- Read and accept the License Agreements for the selected products by clicking the check box next to each license listed. After you have accepted all license agreements, click **Install** to continue the installation of the selected products.



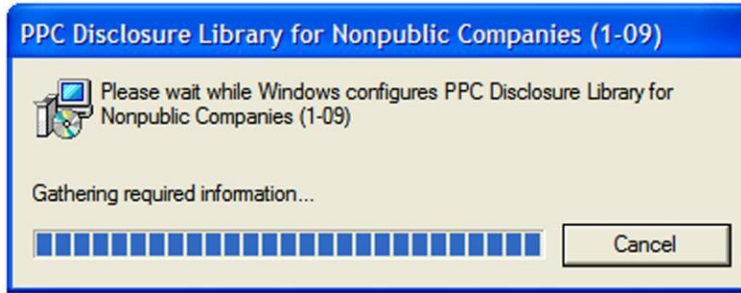
Note: You may be required to accept license agreements for other necessary components (in addition to the Checkpoint Tools License Agreement). Other components appear on this screen only if you do not already have these components installed on your machine from other sources.

- The **Download Manager** dialog screen displays the downloading progress for each of the selected products and any required components:

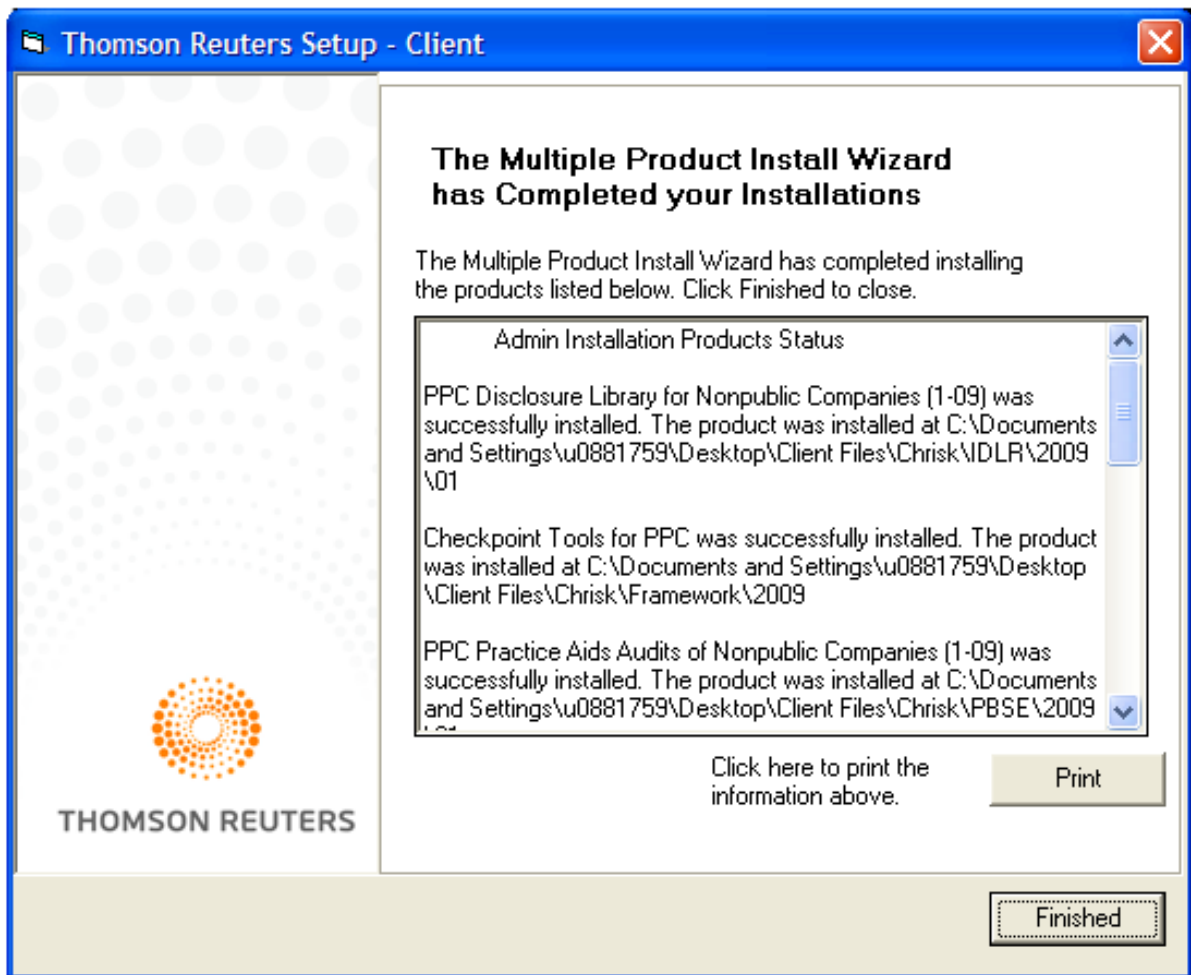


Note: This process may take several minutes, depending on network conditions and the number of products you selected.

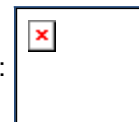
16. Once downloads are successfully completed, the individual product and component install packages will be copied to the selected **Administrative Install Location**:



17. After the installation process is complete, you will see a list of the products that were installed, along with the install locations:



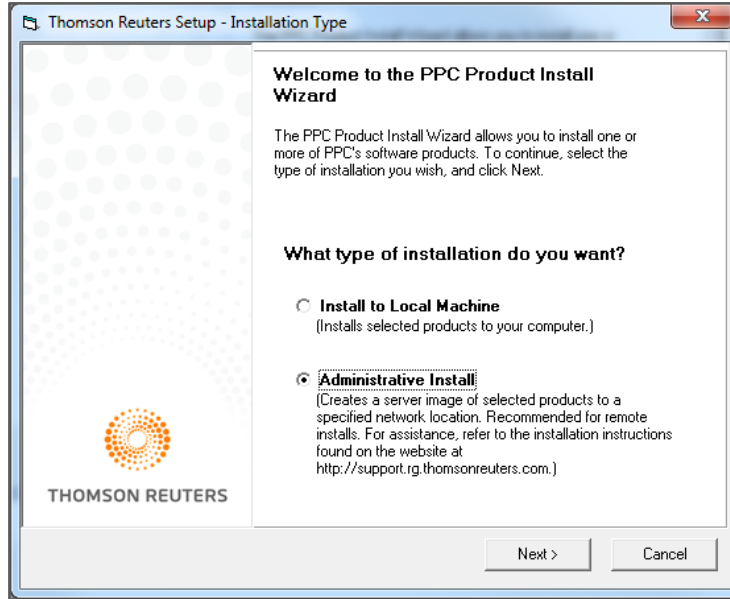
18. Click **Print** if you want to print this information.
19. Click **Finished** to complete the installation process.
20. Click the **Checkpoint Tools for PPC** icon on your desktop to open the application:



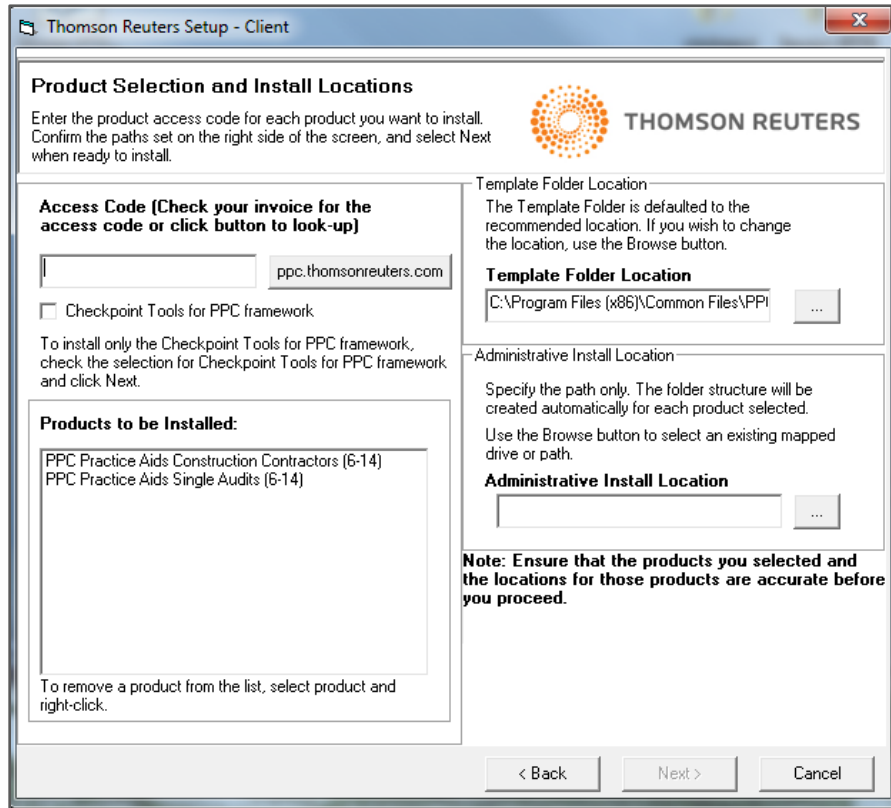
Now the install packages are ready for either attended or unattended installations from your selected **Administrative Install Location**.

To Install One Or More Products At A Time Using the DVD

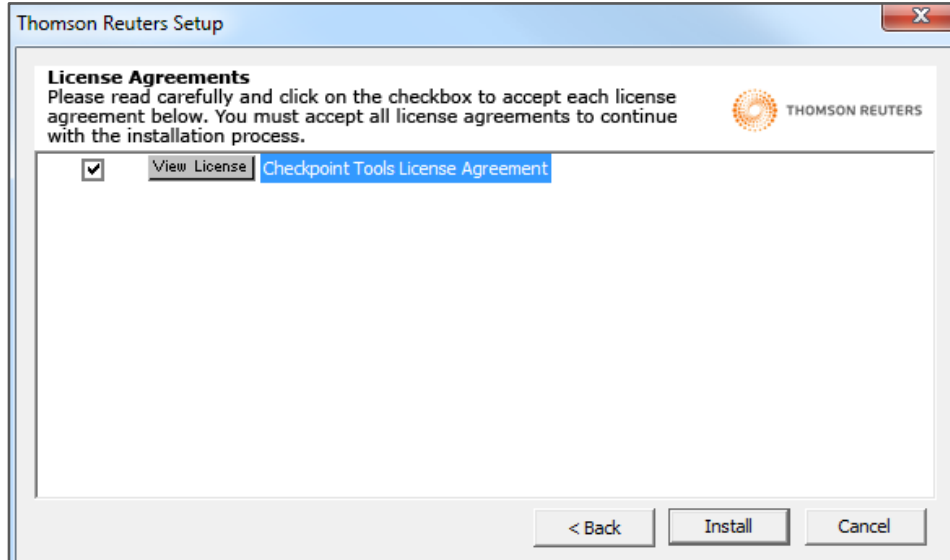
1. Close all open programs, including any virus detection programs.
2. Insert the **Checkpoint Tools for PPC DVD** into the drive. The **Welcome** screen will be displayed.



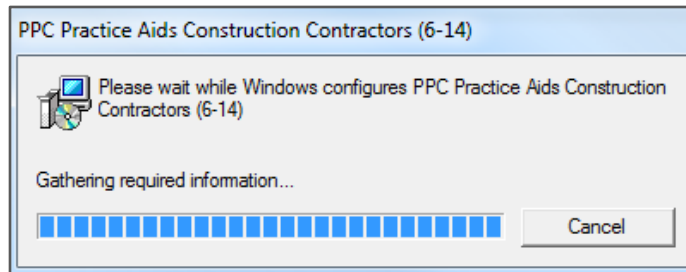
3. Select **Administrative Install** and click **Next**.
4. This will refresh the window to display **Product Selection and Install Locations** screen. Enter the product **Access Codes** which can be found on the invoice or looked up online for your licensed products.



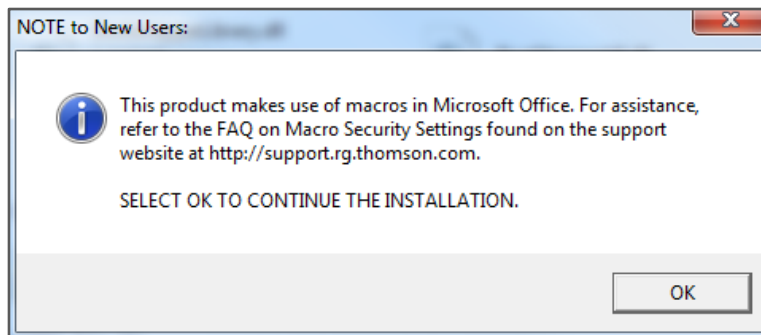
- Specify the path for **Administrative Install Location**. You can also browse to change the default **Template Folder Location** if required and click **Next**.
- Read and accept the **License Agreements** for the selected products by clicking the check box next to each license listed. After you have accepted all license agreements, click the **Install** button to continue the installation of the selected products.



- The individual product and component installations will now proceed.

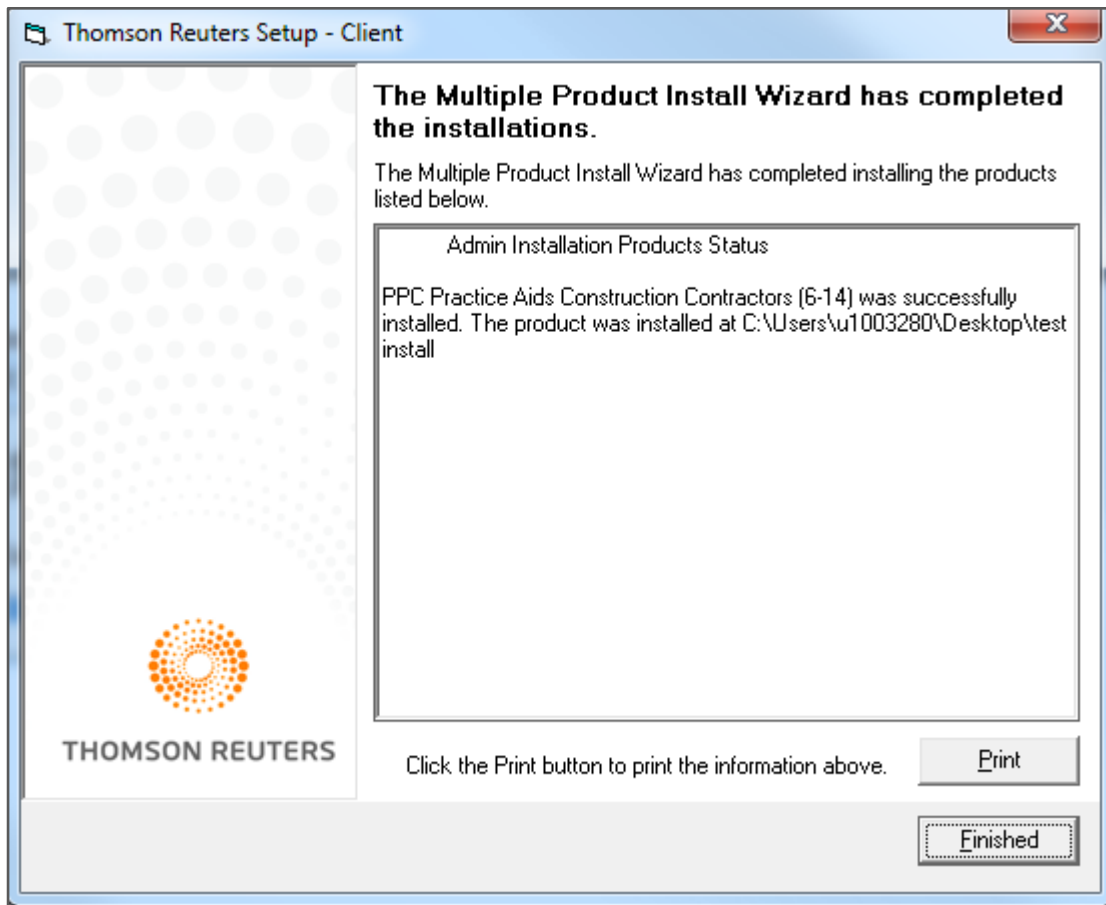


- Upon completion of the product installations, the following macro security message will remind you that to use Checkpoint Tools for PPC templates, you must set the Microsoft Word/Excel security settings to **Medium** or **Low**:

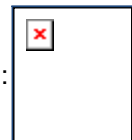


- Click **OK** to acknowledge this message.

- Once the installation process is complete, you will see a list of the products that were installed:



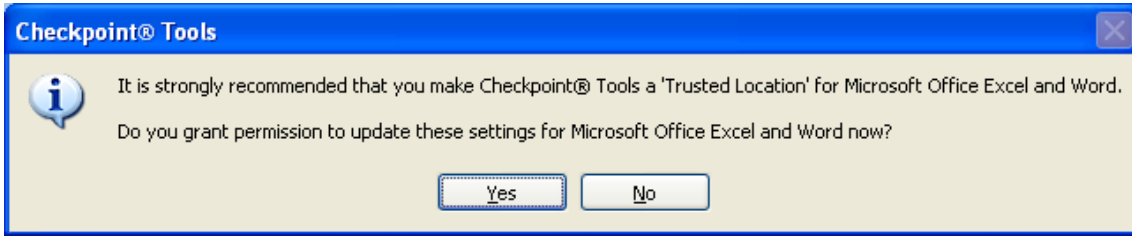
- Click **Print** if you want to print this information.
- Click **Finished**.
- Locate and click **Checkpoint Tools for PPC** icon on your desktop to open the application:



Now the install packages are ready for either attended or unattended installations from your selected **Administrative Install Location**.

NOTES:

- Whenever you open a document after installing the new framework, you will see the following message:



It is **recommended** that you click **Yes**.

- **Installing Updates**

When installing product updates or Checkpoint Tools for PPC application updates to a client workstation, you have either of two options:

- Use an updated Administrative Install Point on a network share. (You must first uninstall the product or Checkpoint Tools for PPC application on the client workstation.)
- Or create a new Administrative Install Point for the product updates. (No need to uninstall on the client workstation). Mark the updates as *upgrades of existing deployments* in the Active Directory Group Policy settings.

For additional information about creating installation points for Checkpoint Tools for PPC, please refer to the FAQ titled “**How do I deploy and update Checkpoint Tools for PPC using Active Directory, Group Policy?**” at [Customer Support Center](#).