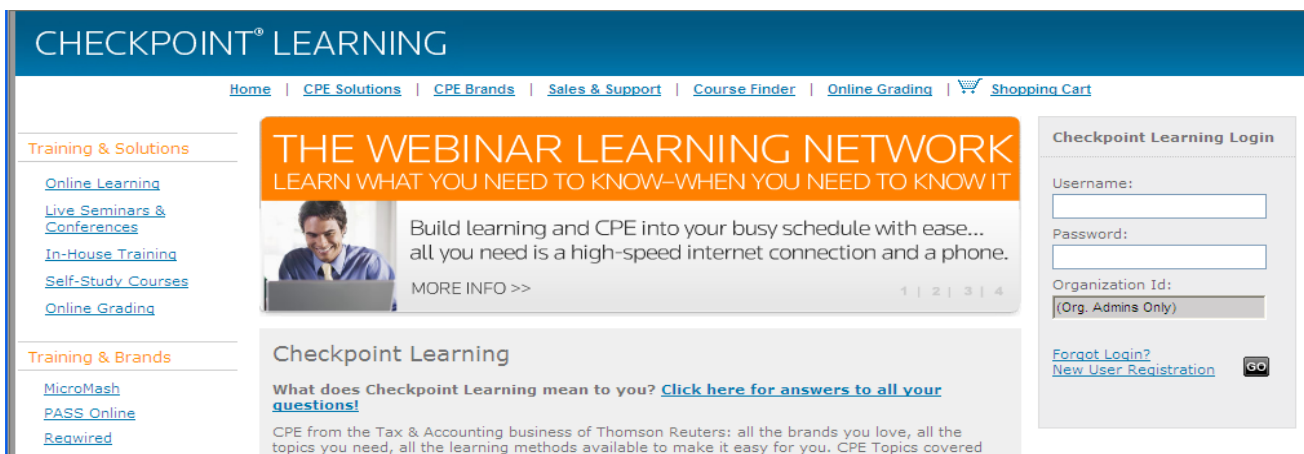


# Checkpoint Learning to Checkpoint and ONESOURCE Single Sign On

With Checkpoint Learning's **Single Sign On (SSO)** feature, you will be prompted for your Checkpoint or ONESOURCE login credentials only once. From that point forward, you will enjoy seamless access to your Checkpoint research and ONESOURCE subscriptions anytime. Once SSO is established, you can also browse for related learning topics that are based on your research in Checkpoint!

To see how Single Sign On works, follow the steps in the example below:

## Log In to Your Checkpoint Learning Account



The screenshot shows the Checkpoint Learning website interface. At the top, there is a navigation bar with links for Home, CPE Solutions, CPE Brands, Sales & Support, Course Finder, Online Grading, and Shopping Cart. The main content area features a banner for 'THE WEBINAR LEARNING NETWORK' with a sub-headline 'LEARN WHAT YOU NEED TO KNOW—WHEN YOU NEED TO KNOW IT'. Below the banner is a section titled 'Checkpoint Learning' with a sub-headline 'What does Checkpoint Learning mean to you? Click here for answers to all your questions!' and a paragraph of text. On the right side, there is a 'Checkpoint Learning Login' form with fields for Username, Password, and Organization Id (with a note '(Org. Admins Only)'). There are also links for 'Forgot Login?' and 'New User Registration' and a 'GO' button.

To log in to your Checkpoint Learning account, do the following:

1. Visit: [www.checkpointlearning.thomsonreuters.com](http://www.checkpointlearning.thomsonreuters.com).
2. Enter your login credentials:
  - a. Username
  - b. Password
3. Click **GO** to display your Homeroom page.

## Single Sign On Access

From the Settings menu, select Single Sign On from the Account Profile.

The screenshot shows the 'My Profile' page for user Kimberly Ladd. The 'Settings' menu is highlighted in the top navigation bar. In the left sidebar, the 'Account Profile' section is expanded, and the 'Single Sign On' link is highlighted with a black box. An arrow points from the 'Single Sign On' link to the 'Settings' menu item.

Address Type	Address	City	State	Zip Code	Country	Time Zone

Primary	Email Type	Email Address	Reminders
✓	Personal	kimberly.ladd@thomsonreuters.com	Yes

Select Link from the Single Sign On page to link your Checkpoint and ONESOURCE accounts.

The screenshot shows the 'Single Sign On' page. The 'Single Sign On' link is highlighted in the left sidebar. In the main content area, there is a table titled 'Single Sign On Applications' with columns for 'Application' and 'Status'. The 'Link' button in the 'Status' column for the 'Checkpoint' application is highlighted with a black box. An arrow points from the 'Link' button to the 'Single Sign On' link in the sidebar.

Application	Status
Checkpoint	<a href="#">Link</a>
ONESOURCE	<a href="#">Link</a>

## Login to Checkpoint

Below is an example of the Checkpoint login screen. After entering your login credentials, click **Login** to link your two platforms together!

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**Login Connection**  
You are attempting to use the **Single Sign-On** feature to access Checkpoint.  
• If you have a user name and password, please enter this information below to establish your login credentials for Single Sign-On.  
• If you typically log in from a company/Intranet Web page, you can establish your credentials from that page: Select the link for Checkpoint and log in. Then reselect the Checkpoint link from your original application, which should take you directly to Checkpoint.

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**Checkpoint®**

User Name: Tax5678 [Forgot user name?](#)  
Password: ..... [Forgot password?](#)

**Login** **Reset**

Save Name/Password

[Download Speedlink for Checkpoint.](#)

## Checkpoint Access

From this point forward, you can access your Checkpoint subscription anytime from the **Applications** tab by selecting **Go to Checkpoint**.

**White and Black LLP** Shopping Cart | My Profile | Help | SIGN OFF

Homeroom | Status Reports | Activity History | Learning | Competencies | Settings | Resources | Course Finder | Online Grading | **Applications**

User: Kimberly Ladd

Applications  
Checkpoint  
ONESOURCE

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- Search the way you want to with customizable search options
- See as much or as little as you choose with libraries tailored to your needs
- Connect with tax software through integrated links with ONESource™, UltraTax CS™ and e-Form® RS
- Cut through your workload with access to time-saving [Checkpoint Tools](#)
- Keep up-to-date with news that affects you

Get straight to your point, only with Checkpoint.

**Go To Checkpoint**

## ONESOURCE Access

To access ONESOURCE, select **Single Sign On** under *Account Profile* on the **Settings** tab. Then click the link to the right of ONESOURCE.

The screenshot shows the user interface for 'White and Black LLP'. The user is identified as 'Mark Hromalik'. The 'Settings' tab is active, and the 'Single Sign On' section is selected. A table lists applications with links to configure them. An arrow points from the 'Single Sign On' link in the left sidebar to the 'Link' button for ONESOURCE in the table.

Application	Status
Checkpoint	<a href="#">Link</a>
ONESOURCE	<a href="#">Link</a>

Type your Universal ID and password on the Login screen and click LOGIN.

The screenshot shows the ONESOURCE login page. It features the ONESOURCE logo at the top, a background image of fiber optic cables, and a login form with fields for 'Universal ID' and 'Password'. There is a 'LOGIN' button and links for 'Forgot password?', 'Check browser', and 'Bookmark this page'. The footer contains copyright information and the Thomson Reuters logo.

**ONESOURCE™**

# LOGIN

Universal ID

Password

[Forgot password?](#) [Check browser](#) [Bookmark this page](#) [LOGIN](#)

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